

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE MAY 2, 2022 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, May 2, 2022 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Jeff Wolfe	Commissioner, President
Tom Santelli	Commissioner
Audrea Racine	Interim County Attorney
Kaylee Jessie	Administrative Assistant
Absent: Donnie Lawson	Commissioner, Vice President

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Wolfe opened the meeting at 9:04 AM with a quorum of two (2) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Santelli moved to approve the Minutes of April 18, 2022 Commissioners' Meeting as presented. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Audrea Racine presented the following items:

- 1) Alt & Witzig Engineering, Inc's amended proposal for the subsurface investigation and geotechnical recommendations for the proposed additions to Boone County Jail / Justice Center to reflect the cost of additional borings.

Commissioner Santelli moved to approve Alt & Witzig Engineering, Inc's amended proposal. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

- 2) Customer utility release form authorizing utility companies to release information to Ameresco, a third-party company.

Commissioner Santelli moved to approve customer utility release form. Motion seconded by Commissioner Wolfe motion passed unanimously 2-0.

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**IN THE MATTER OF BID OPENING FOR PROJECT #2021-06,
REPLACEMENT OF BOONE COUNTY BRIDGE 150**

BIDDER	DATE/TIME	BASE BID
Pontem Contractors	05/02/2022 at 8:03 AM	\$1,219,123.14
Milestone Contractors	04/29/2022 at 12:27 PM	\$1,044,000.00
Beaty Construction, Inc.	05/02/2022 at 8:04 AM	\$1,149,750.00
Duncan Robertson Inc.	05/02/2022 at 7:59 AM	\$719,322.30

Commissioner Santelli moved to take bids under advisement. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

IN THE MATTER OF INDOT PUBLIC TRANSIT GRANT 2023

Antia Bowen, Executive Director of Boone County Senior Services Inc. (“BCSSI”), presented the 2023 INDOT public transit grant for operation and vehicles.

This year, the regular Section 5311 Operating Grant that goes back to pre-covid requirements was presented where we will be doing a 50/50 match to draw down the funds. Our federal estimate is \$349,497 and state \$84,907. The total proposed budget for this grant is \$699,284 Net. BCSSI estimates \$50,000 in customer fees/income for a total of \$749,284.

BCSSI has an additional CARES Act grant award that will require no match. This amount is \$32,318. They will use these dollars for operations in 2023 as well (wage line).

BCSSI also recently learned that they can request replacement vehicles (mini vans only) for 2023 through Section 5339. They would like to request two to replace a 2010 and 2012 that currently are experiencing lots of issues. The cost per van is \$61,612 with an 80/20 match or \$49,289 – federal and \$12,323 – local. BCSSI will run the legal notice in the Lebanon Reporter in regard to these vehicle requests as required.

Commissioner Santelli moved to approve the execution of documents for the 2023 INDOT public transit grants – operating and vehicles. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

Andrea Racine, interim County Attorney, presented Resolution 2022-03 authorizing the filing of a CY2023 application for a grant under Section 5311/5339 of the Federal Transit Act.

Commissioner Santelli moved to approve Resolution 2022-03. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

**IN THE MATTER OF EASTERN ENGINEERING RENTAL AGREEMENT
FOR THE RECORDER’S OFFICE**

Audrea Racine, interim County Attorney, presented the Eastern Engineering rental agreement for a new HP PageWide XL4200 printer in the Recorder’s office. The monthly rental payment is \$374.67.

Commissioner Santelli moved to approve Eastern Engineering rental agreement for the Recorder's office. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

IN THE MATTER OF OLD BUSINESS

- 1) Kaylee Jessie, Commissioners Administrative Assistant, presented an amended American Rescue Plan ("ARP") Act funding plan to include the Economic Development Corporation/Community Corrections life skills and financial training program – COHORT Grant Project. The commissioners previously approved the use of up to \$125,000 out of the County's ARP funds during their February 22, 2022 public meeting.

Commissioner Santelli moved to amend the County's American Rescue Plan Act funding plan as follows:

- A. *Proposed Actions to Support Public Health Expenditures.*
 - i. Investment in Boone County Drug Court – Estimated cost of \$80,000 (EC 1.13)
 - ii. Infirmary and programming space at county correctional facility for treatment of inmates and to provide space for mental health and substance abuse programming – Estimated cost of \$1,500,000 (EC 1.12)
 - iii. **Economic Development Corporation/Community Corrections life skills and financial training – Estimated cost of \$125,000 (EC 2.10)**
- B. *Proposed Actions to Respond to the Negative Economic Impacts of COVID-19.*
 - i. Grant to Convention and Visitors Bureau for lost revenues – Estimated cost of \$280,000 (EC 2.35)
 - ii. Grant to Witham Hospital for lost revenues – Estimated cost of \$350,000 (EC 2.36)
- C. *Proposed Uses for the Replacement of Lost Public Sector Revenues.*
 - i. County information technology updates and cybersecurity improvements to protect citizen health data – Estimated cost of \$350,000 (EC 6.1)
 - ii. Protective and remote equipment for Boone County Highway Department – Estimated cost of \$110,000 (EC 6.1)
- D. *Proposed Actions to Invest in Water, Sewer and Broadband Infrastructure.*
 - i. Grassy Branch regulated drain and two bridge replacements necessary for reconstruction – Estimated cost of \$3,000,000 (EC 5.6)
 - ii. Thorntown sanitary sewer project and lagoon enlargement – Estimated cost of \$2,000,000 (EC 5.2)
 - iii. Broadband service expansion – Estimated cost of \$2,000,000 (EC 5.21)
 - iv. Terhune drainage improvements – Estimated cost of \$300,000 (EC 5.6)
 - v. Pearson regulated drain reconstruction and replacement or repair of bridges and culverts necessary for reconstruction – Estimated cost of \$1,875,000 (EC 5.6)
 - vi. Jackson Run two-stage ditch improvements to County Road 650 East – Estimated cost of \$400,000 (EC 5.6)
 - vii. Trailside 36-inch outlet across Main Street – Estimated cost of \$250,000 (EC 5.6)
 - viii. Carroll regulated drain reconstruction – Estimated cost of \$500,000 (EC 5.6)
- E. *Revenue Replacement and Administrative Expenses*
 - i. Costs of administering the program (EC 7.1)
 - ii. Provision of government services, replacing lost revenue – All remaining funds (EC 6.1)

Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

1. Kaylee Jessie, Commissioners Administrative Assistant, presented an amended 2022 holiday closing schedule to include the closure of Boone County Government offices to the public **only** for staff training – excluding Boone County Sheriff's Department and Highway Department. All employees will be required to submit a certificate of completion to Megan Smith (HR) and Debbie Crum (Auditor) for the training session to receive credit for **ONE** of the two training dates available – **Thursday, September 8th OR Friday, September 16th**. Elected Officials/Department Heads are responsible for notifying the public on which date their office will be closed to the public for training. Offices are expected to operate as normal if not closed to the public for training. If a full-time employee does not attend the training session, they will be required to use Paid Time Off ("PTO") hours.

Commissioner Santelli moved to approve the amended 2022 Holiday Schedule to include staff training days. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS

Nick Parr, Director of Highway Department presented the following items:

- 1) Construction in right of way permit (#202210019) for Boone REMC at 2705 N SR 75 for a bore to install service wire. There is a \$5,000 blanket bond on file. The Boone County Highway Department recommends approval.

Commissioner Santelli moved to approve the construction in right of way permit (#202210019) for Boone REMC. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

- 2) Road closure permit (#202230002) for Platinum Properties at CR 475 E between Whitestown Parkway and CR 750 S. Date(s) for closure May 9, 2022 – July 1, 2022. The Boone County Highway Department recommends approval.

Commissioner Santelli moved to approve road closure permit (#202230002). Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

- 3) Request approval for a single signature on DocuSign for community crossing projects. Commissioner Santelli moved to approve authorizing Commissioner Wolfe to electronically single sign INDOT LPA Contracts for community crossing projects. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

- 4) Boone County Highway Annual Operation Report for 2021. Commissioner Santelli moved to approve the adoption of the Boone County Highway annual operation report for 2021. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

- 5) A title sheet for Bridge 180 that will be replaced to accommodate the expansion of CR 500 E that is a part of the development in Whitestown.

Commissioner Santelli moved to approve the title sheet for Bride 180. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF OTHER ELECTED OFFICIALS

Commissioner Santelli made the comment that he attended the Crisis Intervention Team (“CIT”) training for the presentation of certificates and made the closing remarks. There was a great turnout in participation by other counties and first responders.

Commissioner Santelli also attended the ACEC Indiana Engineering Excellence Awards Luncheon on Thursday, April 28, 2022 in Indianapolis. The program recognized 37 outstanding projects completed by consulting engineers in the state of Indiana – Boone County Bridge 202 was one of the projects. Commissioner Santelli thanked and congratulated Craig Parks (former County Engineer), Boone County Highway Department, USI Consultants, and all those that were involved in completing the Bridge 202 project.

Councilman Don Lamb proposed having workshops to improve communication between the County Commissioners and County Council on future decision making – operational vs. financial.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Affidavit for payment to Lochmueller Group (#310531) in the amount of \$5,189.12 for the Boone County culvert replacement SC015.

Commissioner Santelli moved to approve the affidavit for payment to Lochmueller Group. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

- 2) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Santelli moved to approve Budgetary Claims presented from the Auditor’s Office. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.

IN THE MATTER OF MAIL

See (**Appendix #3**) for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Santelli moved to adjourn the Boone County Commissioners’ Meeting at 9:37 AM on Monday, May 2, 2022. Motion seconded by Commissioner Wolfe; motion passed unanimously 2-0.